



Education Visits Policy

The principles and procedures in the Lancashire Policy and Guidelines on Educational Visits for Schools are adhered to.

For any outings offsite the following have been arranged:

1. For walks in the local community – parents sign approval forms at commencement of nursery placement.
2. For outings using organised transport – Lancashire Policy and Guidelines followed and additional parental approval sought.
3. Type B visits require approval from the School's Governing Body.
4. Risk assessments will be completed for all educational visits. Risk assessments for Type B visits are submitted to Lancashire County Council for approval. Approval is needed before the trip can commence. All staff and other adult helpers will be fully consulted in the writing of the assessment and fully informed of risks and control measures.
5. Type B visits are those which are classed as having an added hazard such as water or farm visits.

Consultation, Monitoring and Evaluation

The Governing Body, Headteacher and all staff have been involved in the writing of this policy and will monitor and evaluate it annually.